

MYLOR CITIZENS FRIENDSHIP CLUB Inc (MCFC)

Cnr Cross Street and Strathalbyn Road, MYLOR.
Hall Hire enquiries e-mail hallbookings@mylor.org.au

MCFC Hall Hire Application Form

Details of Hirer:

Name (organisation or individual): _____

Postal Address: _____

Contact Name: _____

Home Phone: _____ Bus Phone: _____

Mobile: _____

Email: _____

Club Member? Yes No Member No: _____

Hire Details:

From Date: _____ Time - _____

To Date: _____ Time - _____

Est. Number of People: _____ Nature of Event: _____

Entertainment Planned: _____

Catering Arrangements: _____

Special Requirements: _____

Will alcohol be provided? _____

Payment Enclosed (see "Conditions of Hall Hire" for current rates):

Full Hire Fee: \$ _____

Bond: \$ _____

Sound equipment: \$ _____

Round Table hire \$ _____

50% Deposit Enclosed: \$ _____

Balance Payable \$ _____

Cheques should be made payable to MCFC Inc.

Or you may choose to pay by Direct Debit –

Our banking details are:

BSB 105 079 – Bank SA – A/c 305175840 – MCFC Inc

Full payment must be received by MCFC Inc no later than 10 business days prior to the event.

Please add your details if you wish to have your bond refunded to your account.

MY BANK DETAILS - BSB A/c-
Name

Declaration:

I have read the "Conditions of Hall Hire" and agree to be bound by them.

(If submitting form electronically, please print & sign form, then scan and e-mail)

Signed: _____ Date: _____

Full Name: _____

OFFICIAL USE ONLY

Forms Received	_____				
Total Amount Due	\$ _____	Date Received	Amount	Receipt No	Date to Treasurer
		-----	\$ -----	-----	-----
		-----	\$ -----	-----	-----
		-----	\$ -----	-----	-----

Inspection Pass Fail (see inspection sheet) Refund/Invoice Amount \$ _____

Mylor Citizens Friendship Club Inc.

Hall Hire - Public Liability

It is to be acknowledged that the Mylor Citizens Friendship Club has indemnified its members from any negligent act that may result in a claim against its members. It is however the responsibility of the hall hirer to indemnify themselves against any negligent act that may result in a claim against them during the period of the hall hire arrangement including any allowed time prior to or after the scheduled event in which set up and clean up may occur.

Any personal injury to contractors either delivering or collecting goods or persons engaged in the set up or clean up of the function remains the responsibility of the hall hirer. Should the hall hirer be given prior instruction or have prior knowledge of a potential danger and then choose to ignore or pass on such given warnings or instruction then liability remains with the hirer.

The club accepts no responsibility for items that may be found to be broken or damaged and knowledge of such was not apparent prior to the use of the item or appliance and subsequent injury occurs. Common sense is to prevail and the matter brought to the attention of the club at the earliest possible occasion.

I acknowledge that I have read the above and understand the ramifications of same. I also take full responsibility for any action that may result in a claim for negligence that may have been prevented by me.

Signed

Dated

PLEASE PRINT:

Full Name _____

Organisation
if applicable _____

Address _____

Telephone _____